

REQUEST FOR QUOTATION (RFQ)

NAME & ADDRESS OF FIRM: Audio/video equipment suppliers	DATE: 14 February 2011
	REFERENCE: RfQ11/00304

Dear Sir / Madam:

You are kindly requested to submit your quotation for the following items before **16:30 (local time) on 25 February 2011.**

Item	Generic Description of goods	Quantity	
1.	GSM PHONE	20 (twenty) pcs.	
	Case:		- standard, block format (<i>slide, fold, full touchscreen phones not acceptable</i>)
	Size:		- Height: min. 100mm – max. 120mm - Width: min. 40mm – max. 50mm - Depth: min. 10mm – max. 15mm
	Operational frequencies:		- GSM 850/900/1800/1900
	Screen:		- 256K color; 2 inch - 240x320 (WxH) TFT screen
	Battery:		- standby (GSM): 300 hrs - talk time (GSM): 3.0 hrs
	Data services:		- GPRS/EDGE - 3G - Bluetooth 2.0; USB PC cable support
Miscellaneous:	- 2 megapixel built in camera - memory card reader with support up to 2GB cards - sound and call recorder, MP3 support - built in loudspeaker		

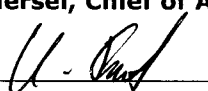
CONDITIONS

Delivery Term (INCOTERMS 2000)	<input type="checkbox"/> FCA <input type="checkbox"/> CPT <input checked="" type="checkbox"/> DDU Chisinau, Moldova <input type="checkbox"/> FCA <input checked="" type="checkbox"/> CIP <input type="checkbox"/> DDU Odessa, Ukraine (<i>for Ukrainian vendors</i>)
Delivery Place	131, 31 August 1989 Street, Chisinau, Republic of Moldova 13, Uyutna Street, Odessa, Ukraine – <i>for Ukrainian vendors</i>
Payment Terms	100% upon delivery
Delivery time	Up to 1 (one) month upon receipt of approved UNDP Purchase Order
Validity of Quotation	<input type="checkbox"/> 30 DAYS <input checked="" type="checkbox"/> 60 DAYS
Preliminary Examination - Completeness of quotation.	<input type="checkbox"/> Partial bids permitted <input checked="" type="checkbox"/> Partial bids not permitted
Quantity change	The UNDP reserves the right to modify the quantity by 25% of the tendered goods
General Terms and Conditions	UNDP General Terms and Conditions for Goods/Services http://www.undp.org/procurement/operate.shtml



Please state (where appropriate)	
Quantity discount and early payment discount:	Availability of local service in countries of final destination (please indicate the contacts):
Details on any warranty/guarantee conditions:	Separate quote for estimated transportation & insurance charges:

Requirements	
Language: All documentation, including installation and operating manuals shall be in:	
<input checked="" type="checkbox"/> English <input type="checkbox"/> French <input type="checkbox"/> Spanish <input checked="" type="checkbox"/> Others (Russian & Romanian optional)	
Electricity: 50/60 Hz	phase AC: 220-240V Interface: Europlug
<p>QUOTATIONS/OFFERS PRESENTATION REQUIREMENTS: The offer shall comprise the following documents (not subject to return upon evaluation):</p> <ul style="list-style-type: none"> ✓ Language of Offer – English ✓ Additional information as requested under the "Please state" section; ✓ Quotation in MDL/USD/EUR exclusive of VAT (evaluation will be made in USD. Other currencies shall be converted into USD at the UN Operational Rate of Exchange on the day of competition deadline); ✓ Statement on adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above ✓ Certificates of quality <p>MINIMUM QUALIFICATION REQUIREMENTS:</p> <ul style="list-style-type: none"> ✓ Conformation to the <u>minimum specifications</u> listed at the "General Description of Goods" above ✓ Adherence to UNDP General Terms and Conditions and Payment and Delivery Terms above. ✓ Availability of certificates of quality ✓ Availability of warranty support in Moldova <p>Offers will be evaluated based on their responsiveness to the technical specifications and the minimum qualification requirements, within the "either in or out" rule.</p>	

NAME, FUNCTIONAL TITLE: Uwe Federsel, Chief of Administration Signature:  DATE: <u>11/02/11</u> CONTACT PERSONS: <u>Vladimir Babii, Logistics & Admin. Associate/EUBAM (vladimir.babii@undp.org)</u> <u>Ilhom Muhomediev, Procurement Specialist/EUBAM (ilhom.muhomeidiev@undp.org)</u> CONTACT ADDRESS: <u>131, 31 August 1989 Street, Chisinau, MD-2012</u> SUBMISSION OF OFFERS: Offers shall be marked with " RFQ: GSM phones / EUBAM ". Offers shall reach the UNDP office not later than <u>25 February 2011, 16:30 (Moldova local time)</u> . <u>Offers can be submitted either in hard copy, or electronically.</u> a) Documents/offers in hard copy need to be addressed to: UNDP Moldova, 131, 31 August 1989 Street, MD-2012 Chisinau Attention: Registry Office/Procurement b) Offers sent electronically need to be addressed to the following e-mail address: <u>tenders-Moldova@undp.org</u>
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